**Full Job Description**

**Senior Associate Architect Job description:**

Our client is a growing design firm, located in Mansfield, Massachusetts, specializing in financial institution design and various other commercial projects. The firm is seeking a full time Senior Associate Architect to join the team.

Candidates must have a Bachelor of Architecture degree or a Master of Architecture degree with at least 7 years of relevant work experience.

**What you will do**

* Be an essential part of a project team working on all phases of a design project from Schematic Design through Construction Administration.
* Participate in all aspects of a design project from design, management, and delivery.
* Responsible for all correspondence, reports, documentation, and general administration for the overall project
* Oversee coordination of interior, MEP, and structural related disciplines during the design phase.
* Evaluate site conditions and constraints for construction projects.
* Participate in job meetings
* Adapting plans according to circumstances and resolving any problems that may arise during construction

**Your qualifications:**

* Proficiency in Revit (a must), Photoshop, Bluebeam, Microsoft Office
* Strong design and graphic illustration skills
* Demonstrated experience executing architectural projects from Design through Construction
* Comprehensive knowledge of building codes, standards and best building practices.
* Technical understanding of building science and construction contracts.
* Excellent written, verbal and communication skills.
* Be highly motivated, organized, ability to juggle multiple tasks and able to manage or delegate tasks and priorities to meet project deadlines.
* Flexibility to work both collaboratively and independently on projects of all scales and types
* Transportation required

Job Type: Full-time

Benefits:

* Health Insurance
* Paid Time Off

Schedule:

* Monday to Friday

Experience:

* relevant: 7 years (Preferred)

Work Remotely:

* No